

Catalog and/or Web Site information on Campus Security

Crime Prevention and Awareness Programs

During student and dormitory resident orientation in August and January, both students and faculty members are informed of campus security issues including procedures and awareness of personal responsibility for their own security and the security of others.

When time is of the essence, information is released to the college community through security alerts posted prominently throughout campus and through e-mail and text messages.

FFC does not offer crime prevention programs.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the college administrators constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the college e-mail system to students, faculty, and staff. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the president may also post a notice in the gathering areas of the campus (student lounge, administrative offices, library, and main doors of each building and dormitory) providing the college community with more immediate notification.

Anyone with information warranting a timely warning should report the circumstances to the Vice-President of Student Affairs, the Vice-President of Academic Affairs, the Director of Spiritual Life, any faculty member, or the college president by phone (405-273-5331) or in person.

Access to Facilities

During business hours, the ministry's facilities will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all facilities is by key, if issued, or by admittance via a staff member. In the case of periods of extended closing, the college will admit only those with prior approval.

Dormitories are secured by the residents. Each resident is issued a key and must attend orientation each semester. Over extended breaks, the doors of all dormitories will be secured around the clock.

Some facilities may have individual hours that vary at different times of the year. Examples are the gymnasium, the auditorium, and the library. In these cases, the facilities will be secured according to schedules developed by the staff members responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

Procedures for reporting a crime or emergency

Any person should call the Main Campus Telephone Number (405) 273-5331 in order to report the following:

- Suspicious activities or persons seen in the parking lots or loitering around vehicles, inside buildings, or around the dormitories,
- a crime,
- an emergency, or
- a non-emergency security or public safety related matter.

If the incident involves a medical emergency, you should first call 9-1-1 and then call the staff member.

If the event happens outside of working hours, please contact the nearest college administrator:

- Sam Matthews (275-9035)
- Daniel Matthews (973-5792)

- John or Elaine Phillips, (273-3586)
- Dan Sadberry, (273-7716)
- Vaughn Newman (273-7395)
- Bob Janeway (275-9706)

Confidential reporting

The college administration encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the administration cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to campus administrators, as identified below.

If someone is the victim of a crime and do not want to pursue action within the college or the criminal justice system, he or she may still want to consider making a confidential report. With his or her permission, the college administration can file a report on the details of the incident without revealing the victim's identity. The purpose of a confidential report is to comply with the victim's wish to keep the matter confidential, while taking steps to ensure the future safety of the campus community. With such information, the college can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Alcohol and Drug Policies

As stated in the Alcohol and Drug Free Campus Policy

Policies regarding sex offenses

Family of Faith College educates the student community about sexual assaults through a program each year. Shawnee's Project Safe offers sexual assault education and information programs to college students and employees upon request. Literature on these and related subjects is available in the office of the Vice-President of Student Affairs (VPAA).

Project Safe is located at the corner of 9th and Broadway (or 130 N. Broadway). They are on the 2nd floor in suite 206. Their office hours are Monday through Friday, 9 AM to 5 PM. The phone number for Project Safe is 405-273-9953. In addition to educational materials, Project Safe also offers physical examinations, a shelter, court advocates, and other assistance for victims of sexual assault.

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. Victims should retain all clothing worn during the attack and should not shower or use the restroom, and should not disturb the scene of the attack if at all possible.

The college administration strongly advocates that a victim of sexual assault report the incident in a timely manner, as time is a critical factor for evidence collection and preservation. An assault should be reported directly to an administrator or a faculty member. Students should remember that reports can be made confidentially. The college will insure that a college representative accompanies the student through the reporting process, if desired.

Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will (1) ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim; (2) provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam), and (3) assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and college's disciplinary committee, or only the latter. A college representative will guide the victim through the available options and support the victim in his or her decision. Both the accuser and the accused are entitled to have others present during the disciplinary meeting. Both parties will also be informed of the committee's decision which may include expulsion (this statement does not constitute a violation of the Family Educational Rights and Privacy Act (FERPA)).

The victim will be informed of the various counseling options available from the college, through Family of Faith Church, and through Project Safe.

Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available.

Policies regarding sex offenders

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act.

Current students, existing employees, prospective students and prospective employees can obtain public information on registered sex offenders by accessing the website of the Oklahoma Department of Corrections at www.doc.state.ok.us, and clicking on "Offender Search."

The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.